



CHIEF OFFICERS' EMPLOYMENT PANEL

(LICENSING AND GENERAL PURPOSES)

FRIDAY 28 OCTOBER 2005
9.00 AM

COMMITTEE ROOM 4
HARROW CIVIC CENTRE

MEMBERSHIP (Quorum 3)

Chair: (To be appointed)

Councillors:

O'Dell
Bill Stephenson

Mrs Kinnear
C Mote

Paddy Lyne

Issued by the Corporate Governance Section,
Chief Executive's Directorate

Contact: Jo Portillo, Senior Professional, Corporate Governance and Democratic Standards
Tel: 020 8424 1284 E-mail: jo.portillo@harrow.gov.uk

NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.
IT WILL BE COLLECTED FOR RECYCLING.

HARROW COUNCIL

CHIEF OFFICERS' EMPLOYMENT PANEL (Licensing and General Purposes)

FRIDAY 28 OCTOBER 2005 AT 9.00 AM

AGENDA - PART I

1. **Chair of the Panel:**

A Chair of the Chief Officers' Employment Panel (formerly known as the Chief Officer Appointments Panel) for the Municipal Year 2005/06 was duly appointed by the Licensing and General Purposes Committee at its special meeting on 16 May 2005, under the provisions of Committee Procedure Rule 7.2: the appointed Chair is Councillor Navin Shah, Leader of the Council.

In the absence of the Chair for the Municipal Year, it is necessary to appoint a Chair for this meeting.

There are two meetings arranged (with the same membership) in relation to the Executive Director (Urban Living) post: the second of these on 9 November will undertake the interviews.

The Panel may wish to appoint a Chair at this time for both the 28 October and the 9 November 2005 meetings.

FOR DECISION

2. **Arrangement of Agenda:**

To consider whether the items appearing in Part II of the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

3. **Membership:**

To note under the provisions of the formula membership the attendance of the following nominees:

Original Member

Councillor D.Ashton
Councillor Dighé
Councillor N.Shah

Nominee Member Attending

Councillor Mrs Kinnear
Councillor O'Dell
Councillor Bill Stephenson

FOR INFORMATION

4. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

5. **Minutes:** (Pages 1 - 2)
of the previous meeting of the Chief Officer Appointments Panel held on 2 August 2005 to be signed as a correct record.

AGENDA - PART II

To
follow

6. **Appointment of Executive Director (Urban Living):**
To undertake the short-listing of candidates for the vacant post of Executive Director (Urban Living).

Documentation will be circulated separately next week.

[Proposed Officer Attendance at this Meeting:
Chief Executive
Director of People, Performance and Policy].

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CHIEF OFFICER APPOINTMENTS PANEL

2 AUGUST 2005

Chair: * Councillor N Shah

Councillors: * Miss Bednell (1)
* Dighé* Miss Lyne
* C Mote

* Denotes Member present

(1) Denotes Nominee substitution (see Minute 51 below).

PART I - RECOMMENDATIONS -- NIL**PART II - MINUTES**49. **Chair of the Panel:**

The Licensing and General Purposes Committee at its special meeting on 16 May 2005, under the provisions of Committee Procedure Rule 7.2, duly appointed Councillor Navin Shah as Chair of the Panel for the Municipal Year 2005/06.

RESOLVED: To note the appointment of Councillor Navin Shah as Chair of the Panel for the forthcoming year.

50. **Arrangement of Agenda:**

RESOLVED: That the item appearing in Part II of the agenda (Minutes 54 and 55 refer) be considered with the press and public excluded on the grounds that it contained confidential information, which was exempt under the provisions of Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as amended, in that it related to applicants to become an office-holder with the Authority.

51. **Membership:**

RESOLVED: That the attendance of a nominee Member at this meeting, further to the formula membership of the Panel, be noted as follows:-

Original MemberNominee Member

Councillor D Ashton

Councillor Miss Bednell

52. **Declarations of Interest:**

RESOLVED: That it be noted that there were no declarations of interest by Members in relation to the business on the agenda for this Panel meeting.

53. **Minutes:**

RESOLVED: That the minutes of the Chief Officer Appointments Panel meetings held on 1 October, 27 October and 1 November 2004, having been circulated, be signed as correct records.

54. **Appointment of Executive Director (Business Development):**

The post had been established by the Cabinet at its meeting on 28 July 2005 as part of a revised organisational structure for two Directorates of the Council.

The Panel having interviewed one internal, ring-fenced, short-listed candidate for the new post of Executive Director (Business Development), it was

RESOLVED: That Ms Jill Rothwell, previously Executive Director (Organisational Development), London Borough of Harrow, be appointed to the new post of Executive Director (Business Development), London Borough of Harrow, in accordance with the terms and conditions of service governing Chief Officer posts and with effect from Tuesday 9 August 2005, subject to the provisions of the Overview and Scrutiny Procedure Rule 22 regarding the Cabinet decision on the new Directorate organisation and the provisions of the Officer Employment Procedure Rule 4(b).

55. **Appointment of Director of People, Performance and Policy:**

This post had been established by the Cabinet at its meeting on 28 July 2005 as part of a revised organisational structure for two Directorates of the Council.

The Panel having interviewed an internal, ring-fenced, short-listed candidate for the new post of Director of People, Performance and Policy, it was

RESOLVED: That Mr P Najsarek, previously Director of Organisational Performance, London Borough of Harrow, be appointed to the new post of Director of People, Performance and Policy, London Borough of Harrow, in accordance with the terms and conditions of service governing Chief Officer posts and with effect from Tuesday 9 August 2005, subject to the provisions of the Overview and Scrutiny Procedure Rule 22 regarding the Cabinet decision on the new Directorate organisation and the provisions of the Officer Employment Procedure Rule 4(b).

[Note: Appointment of Director of Business Transformation

This post had also been established in the same context as those referred to at Minutes 54 and 55 above.

However, there were no ring-fenced, internal applications and an appointment was not considered at this meeting.]

(Note: The meeting having commenced at 10.30 am, closed at 12.30 pm)

(Signed) COUNCILLOR NAVIN SHAH
Chair